1. **What is the research study about?**

You are invited to take part in this research study. The research study aims to:

* To deepen our understanding on mentoring models that can be used effectively in supporting teaching staff delivering flexible learning and multimodal working.
* Develop a TEM model and digital resources/short course to support the process of mentoring future teaching and learning leaders in the Australasian HE community.

You have been invited because you are and member of HERDSA/ASCILITE and/or you have participated in one of their mentoring programs, either as a mentor or mentee.

1. **Who is conducting this research?**

The study is being carried out by the following researchers: **Dr Pranit Anand (Chief Investigator),** University of NSW, **Professor Simon Bedford**, Western Sydney University, **Professor Raj Shekhawat,** Flinders University, **Professor Chris Tisdell,** University of New South Wales, **Stuart Schonell,** University of Western Australia, **Dr. Dongmei Li,** University of Melbourne, **Associate Professor Maggie Hartnett**, Massey University.

**Research Funder:** This research is being funded by the Council of Australasian University Leaders in Learning and Teaching ([CAULLT](https://www.caullt.edu.au/)).

1. **Inclusion/Exclusion Criteria**

Before you decide to participate in this research study, we need to ensure that it is ok for you to take part. The research study is looking recruit people who meet the following criteria:

* Participated in a higher education related mentoring program, either as a mentor or mentee

1. **Do I have to take part in this research study?**

Participation in any research study is voluntary. If you do not want to take part, you do not have to.

If you decide you want to take part in the research study, you will be asked to:

* Read the information carefully (ask questions if necessary);
* Complete the anonymous online questionnaire;
* Indicate if you wish to participate in the online focus group interview.

1. **What does participation in this research require, and are there any risks involved?**

If you decide to take part in the research study, we will ask you to complete an anonymous online questionnaire. The questionnaire will ask you questions about your own experiences with the mentoring program you were involved in. It should take approximately 15 minutes to complete. You will also be invited to take part in an online focus group interview that will take approximately 60 to 90 minutes depending on the number of participants. This focus group interview will take place at a later date likely around the middle of the year.

Please note that your participation is completely voluntary and you will not be impacted in any way if you choose to participate or not.

1. **What are the possible benefits to participation?**

We hope to use information we get from this research study to benefit others who will be engaging in technology enabled mentoring programs with the Australasian higher education sector.

1. **What will happen to information about me?**

The online survey will not collect any of your personal information. Submission of the online survey is an indication of your consent. By clicking the ‘I agree to participate’ button you are providing your permission for the research team to collect and use information about you for the research study.

The research team will store the data collected from you for this research project for:

* A minimum of 5 years after the publication of the research results.

The information collected will be stored in a:

* Non-identifiable format where your identity will be unknown.

1. **How and when will I find out what the results of the research study are?**

The research team intend to publish and/ report the results of the research. All Information will be published in a way that will not identify you and/or your mentoring program.

If you would like to receive a copy of the results you can let the research team know by sending email to the lead researcher Dr Pranit Anand at pranit.anand@unsw.edu.au

1. **What if I want to withdraw from the research study?**

If you do consent to participate, you may withdraw at any time. You can do this by closing the questionnaire. If you withdraw from the research, we will destroy any information that has already been collected. Once you have submitted the questionnaire however, we will not be able to withdraw your responses as the questionnaire is anonymous.

The information you provide is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (NSW). You have the right of access to personal information held about you by the University, the right to request correction and amendment of it, and the right to make a compliant about a breach of the Information Protection Principles as contained in the PPIP Act. Further information on how the University protects personal information is available in the [**UNSW Privacy Management Plan**](https://www.legal.unsw.edu.au/compliance/privacyhome.html).

1. **What should I do if I have further questions about my involvement in the research study?**

The person you may need to contact will depend on the nature of your query. If you require further information regarding this study or if you have any problems which may be related to your involvement in the study, you can contact the following member/s of the research team:

**Research Team Contact**

|  |  |
| --- | --- |
| **Name** | Dr Pranit Anand |
| **Position** | Senior Lecturer |
| **Telephone** | +61 2 9348 1398 |
| **Email** | pranit.anand@unsw.edu.au |

**What if I have a complaint or any concerns about the research study?**

If you have a complaint regarding any aspect of the study or the way it is being conducted, please contact the UNSW Human Ethics Coordinator:

**Complaints Contact**

|  |  |
| --- | --- |
| **Position** | Human Research Ethics Coordinator |
| **Telephone** | + 61 2 9385 6222 |
| **Email** | [humanethics@unsw.edu.au](mailto:humanethics@unsw.edu.au) |
| **HC Reference Number** | HC230120 |

**Consent Form – Participant providing own consent**

**Declaration by the participant**

* I understand I am being asked to provide consent to participate in this research study;
* I have read the Participant Information Sheet, or it has been provided to me in a language that I understand;
* I provide my consent for the information collected about me to be used for the purpose of this research study only.
* I understand that if necessary, I can ask questions and the research team will respond to my questions.
* I freely agree to participate in this research study as described and understand that I am free to withdraw at any time during the study and withdrawal will not affect my relationship with any of the named organisations and/or research team members.

I would like to receive a copy of the study results via email please send email to the lead researcher Dr Pranit Anand at pranit.anand@unsw.edu.au